

2009 ISA ATLANTA EDUCATIONAL FOUNDATION SCHOLARSHIP APPLICATION FORM

Postmark Deadline: 28 February 2009

ISA Must Receive Application By: 10 March 2009

All application materials must be submitted in English.

ELIGIBILITY REQUIREMENTS

All Applicants Must:

- Currently enrolled in a graduate or undergraduate program in an instrumentation, systems, or automation discipline (2 year program or 4 year baccalaureate program or its equivalent) at an educational institution in the Metro Atlanta area.
- Applicants must have completed at least one academic semester or 12 semester hours or its equivalent
- Applicants must be full-time students in an educational institution and have at least an overall GPA of 2.8 on a 4.0 scale.
- Preference for Foundation scholarship awards is given to students who are enrolled in a degree program in instrumentation, systems, and automation or other closely related fields.
- Applicants are eligible to apply and win in multiple years if the applicant meets ISA's requirements for reporting back to ISA on the use of previously granted awards and if the application demonstrates additional potential contribution to the field beyond that for which any previous awards were based.
- Application must be postmarked no later than 28 February 2009. However, the application must be received at ISA by 10 March 2009 to be eligible.
- Submit one original of all application documentation and ten copies, with each copy stapled.
(Please do not paperclip)

Please print legibly using black or blue ink or type.

PERSONAL INFORMATION					
Last Name	First Name			Middle Name	
Home Address: Street Address					
City	State / Province	Postal Code	Country		
E-Mail Address		Home Telephone Number			
EDUCATIONAL DATA					
Current Enrollment: College/University Name					
College/University Address (City / State / Postal Code / Country)					
Website URL for University		Beginning Year		Expected Date of Graduation:	
College/University Undergraduate Major					
What type of degree will you earn upon graduation? (Please place a check in the appropriate box)	Associate	Bachelor	Masters	Doctorate	Other? (Please list below)
Undergraduate Degree(s) Already Received:					
Graduate Degree(s) Already Received:					

What college/university will you be attending during the 2009-2010 academic year?**Notes:**

***To be eligible to win a scholarship you must be enrolled for the entire 2009-2010 academic year.**

*** If enrolling in a different institution from the one currently enrolled in, a confirmation of your enrollment must be received by ISA Atlanta from the college/ university you will be attending by 1 April 2009.**

College/University Attending During Year of Scholarship Award

College/University Address (City / State / Postal Code / Country)

Website URL for University

Beginning Year:

Expected Date of Graduation:

I will be enrolled in this type of program during the 2009-2010 academic year:

Associate

Bachelor

Masters

Doctorate

Other (Please list)

REFERENCE LETTERS

Two letters of recommendation are required. At least one of the letters should be from a faculty member who is familiar with your educational program. Faculty recommendations must be on university letterhead. The references should comment on your character and potential for leadership, or for making a significant contribution to an instrumentation, systems, and automation profession. This can be based upon specific examples drawn from your course work, projects, or activities. A confidential recommendation is not required. Each letter of recommendation must be signed by the person making the recommendation. Place one copy of the reference letter in each set of documents that make up the complete application, unless provided in confidence.

NOTE: If the person providing the letter wishes to write a confidential reference, he or she should place the original letter plus ten copies in a sealed envelope. Include that envelope in your application package.

Provide information about references below.

Reference 1 Name:

Institution Name:

Name of Dept.:

Telephone:

Email:

Reference 2 Name:

Institution Name:

Name of Dept.:

Telephone:

Email:

COLLEGE / UNIVERSITY DEPARTMENT HEAD ENDORSEMENT

To the best of my knowledge and belief, I hereby verify that the academic information and summary of school activities as submitted in this application are correct, and the applicant meets the eligibility requirements as outlined in the scholarship eligibility requirements.

Printed Name

Signature

Title

Telephone

Email

Name of Institution

Department

Date

Institution Complete Mailing Address

ATTACHMENTS OF SUPPORTING INFORMATION

Using a separate sheet(s) of 8 1/2 x 11 paper (single-sided), include the following information to support your application. Please type and attach your information in the order in which it is listed below. Items 1 and 2 may be included on the same sheet.

1. Educational Record, Activities and Honors

- Include an official copy of all post high school transcripts with this application that includes all courses attempted and/or completed to date. Degree audit forms and web documents are not acceptable. Be sure all transcripts are legible.
- List career-related extracurricular activities in which you have participated
- List any non-career related activities
- List academic honors, civic honors, or awards you have received
- List any professional and honorary society memberships

2. Employment Record / Work Experience

- List all jobs you have held. Include the names of the employers, the dates of employment, and the type of work you performed.

3. Essay Question

- On a separate sheet of paper, succinctly describe your ambitions and qualifications as an innovator or future leader in a career in instrumentation, systems, or automation. Describe your career objectives and how the award of an ISA scholarship would help you attain your objectives. Explain why you want to enter this particular field of engineering. Comment about what you have achieved and learned through your studies and activities, and what this indicates about your character and determination. Your essay should not exceed 400 words and should be typed, double-spaced.

APPLICANT'S CERTIFICATION/PERMISSION TO RELEASE INFORMATION

I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. By submitting this application, I authorize my college/university to make available to ISA information concerning my academic records.

I understand that falsification of any information on this application disqualifies me for any current or future ISA scholarship. I also understand that all applications will be evaluated on educational achievement, work experience, and the essay submission and that scholarships will be awarded based on merit. Submission of an application in no way guarantees that a scholarship will be awarded. Incomplete applications will not be considered.

Yes No

Signature _____ Date _____

MAILING INSTRUCTIONS

Send four information packets (one original and three copies) of the application and required documentation. Each copy should be stapled with attachments in the following order:

- Completed application that includes Department Head Signature.
- Two Reference Letters*
- Transcript (original transcript with raised seal should accompany original application)
- Awards and Honors/Extracurricular Activities
- Employment History
- Essay

* Not applicable when letter submitted separately.

- Mail the original and three copies of the complete application with attachments to ISA Atlanta. Mail the applications unfolded in an envelope that is postmarked no later than 28 February 2009 to:

ISA Atlanta Educational Foundation – Scholarship Committee
6911 Linden Lane
Atlanta, GA 30360
U.S.A.

APPLICATION MUST BE POSTMARKED BY 28 February 2009 AND RECEIVED BY 10 March 2009 TO BE ELIGIBLE FOR AWARD

Scholarship Reviews will begin 11 March 2009. Award Recipients will be notified electronically by 15 July 2009. Awards will be mailed out by 15 August 2009. Individuals not being awarded a scholarship will be notified in July 2009.

Do not contact ISA for application status. No applications or associated documentation will be returned to applicants. Recipient names will be listed on the ISA Atlanta website in July 2009 (www.isa-atlanta.org).